



*Cemetery Commission
100 Pleasant Street
P. O. Box 813
Upton, MA 01568*

Minutes for 11/20/14 of Upton Cemetery Commission

- Meeting opened at 06:39 PM with:
 - Joseph McMahon, Chair
 - Robert Richard, Member
 - Glenn Fowler, Secretarybeing Present.
- Board reviewed and accepted minutes of 10/16/14 as written with corrections to the spelling of names as discussed.
- Board reviewed information about cemetery rates and booklet of rules contributed by Commissioner Richard, with further research to continue on both issues after some discussion.
- Board reviewed a letter to Town Accountant requesting information in support of registration of each cemetery under commission supervision.
- Chair McMahon requested a copy of MGL Chapter 114 for review. Secretary will provide by next meeting.
- Chair requested a list of work holidays as enjoyed by employees of the DPW, Police and Fire. The list is to be used as guidance for members of the board while setting appointment for funerals.
- Concern was raised as to how to handle lot re-sales. It was noted there is a policy that the price of a re-sale can be no more than the original purchase price. The concern is how the commission is to find out about and track these transactions. It was proposed a letter from the purchaser, co-signed by the seller to the Commission should be sent, received and bound as permanent record for the commission as these events take place.
- It was proposed that the commission adopt a policy to advise lot owners, by letter, when plantings or shrubbery grow taller than three feet or become too wide for proper service of the lot. The letter would require an owner to control width and height of plantings to 3" or less, or authorize cemetery services to manage the issue as needed in default of a response. Item for consideration till next meeting.
- It was noted burial of cremation urns has a fee of \$200.00 on week days or \$250.00 on Saturday with no events permitted on Sunday or holidays.
- The commission walked through the Veterans Agent Office to review filing potential for cemetery records.
- Motion to adjourn at 8:05 PM, unanimous.